

## Annual School Plan 2018/2019

### Theme: Together We Thrive

#### Major Concern 1 : Excelling Effective Learning and Teaching

Targets	Strategies/Tasks	Success Criteria	Method of Evaluation	Time Scale	People in Charge	Resources Required
A. To nurture students' learning habits and skills	<p><b>1. To help students understand and manage their strengths and weaknesses in learning</b></p> <p>a. A study survey and academic meetings will be conducted.</p> <p>b. Study skills workshops will be arranged for junior forms: -S1: Organization skills &amp; note taking; -S2: Organization skills &amp; use of mind maps; -S3: Use of mind maps &amp; time management.</p> <p>c. Examination and study skills training will be incorporated into teaching.</p> <p>d. Subject-based skills-related activities will be incorporated into learning.</p> <p>e. A pre-S1 bridging course will be conducted.</p> <p>f. Students' public speaking skills will be enhanced.</p> <p>g. A variety of strategies will be adopted to cater to learner diversity.</p> <p>h. Gifted and remedial programmes will be implemented.</p>	<ul style="list-style-type: none"> <li>• A study survey and academic meetings are conducted and findings are compiled.</li> <li>• At least 70% of participants find the workshops/course useful.</li> <li>• Examination and study skills (e.g. use of mind maps, note taking, etc.) are incorporated into the schemes of work of each subject department, and can be seen in assignments submitted for inspection</li> <li>• At least one skills-related activity is incorporated into the teaching of each subject.</li> <li>• One public speaking skills workshop is organized for form 4 students.</li> <li>• Strategies catering to learner diversity (e.g. a wider range of questions and differentiated tasks, etc.) can be observed in at least 50% of lesson observations.</li> <li>• Gifted and remedial programmes are incorporated into teaching.</li> </ul>	<ul style="list-style-type: none"> <li>• Record and analysis of the survey</li> <li>• Records of workshops / courses</li> <li>• Schemes of work</li> <li>• Questionnaire</li> <li>• Teachers' observation</li> </ul>	Whole year	<ul style="list-style-type: none"> <li>• Academic Promotion Committee</li> <li>• KLA Coordinators</li> <li>• HODs</li> </ul>	<ul style="list-style-type: none"> <li>• Funding for workshops</li> <li>• DLG</li> </ul>

Targets	Strategies/Tasks	Success Criteria	Method of Evaluation	Time Scale	People in Charge	Resources Required
A. To nurture students' learning habits and skills	<p><b>2. To help students set learning goals and study plans</b></p> <p>a. Subject-based goal-setting and evaluation will be implemented.</p> <p>b. Holiday tutorial classes will be arranged for all core subjects for junior forms.</p> <p>c. Pre-test and pre-examination after-school tutorial classes will be arranged.</p> <p>d. S6 Post-mock Examination will be arranged.</p> <p>e. S1 After-school Homework Support Class will be arranged.</p> <p>f. An after-school study room will be set up.</p>	<ul style="list-style-type: none"> <li>Academic goal setting is implemented in each subject department.</li> <li>Holiday tutorial classes are arranged for all core subjects.</li> <li>At least three days of pre-test and four days of pre-examination tutorial classes are arranged for each test/examination period.</li> <li>At least 70% of participants agree that the tutorial classes are useful.</li> <li>At least 70% of participants agree that the Post-mock Exam is useful.</li> <li>At least three days of classes are arranged in each term.</li> <li>The study room is well and properly utilized.</li> </ul>	<ul style="list-style-type: none"> <li>Schemes of work</li> <li>Record of tutorial classes</li> <li>Questionnaire</li> <li>Teachers' feedback</li> <li>Pre-test / examination timetables</li> <li>Attendance records</li> </ul>	Whole year	<ul style="list-style-type: none"> <li>HODs</li> <li>Academic Promotion Committee</li> </ul>	<ul style="list-style-type: none"> <li>TA support</li> </ul>
	<p><b>3. To develop students' reading habit for life-wide learning</b></p> <p>a. ERS Home Reading Scheme (Junior Forms) will be implemented.</p> <p>b. A reading corner and a reading room will be set up.</p>	<ul style="list-style-type: none"> <li>At least 50% of students in each class read at least one book each term.</li> <li>The reading corner and reading room are well utilized by students.</li> </ul>	<ul style="list-style-type: none"> <li>Reading records</li> <li>Teachers' observation</li> </ul>		<ul style="list-style-type: none"> <li>HODs (Chinese &amp; English)</li> <li>Promotion of Reading Committee</li> </ul>	<ul style="list-style-type: none"> <li>ERS reading books</li> <li>Donated books</li> <li>Newspapers and periodicals</li> </ul>

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B. To develop self-directed learning	<p><b>1. To enrich students' learning experience outside the classroom</b></p> <p>a. Subject-based outings and visits will be arranged for students of all levels.</p> <p>b. Opportunities will be provided for students to take part in study tours (outside Hong Kong).</p> <p>c. Opportunities will be provided for students to take part in intra-school and inter-school programmes, performances and competitions.</p>	<ul style="list-style-type: none"> <li>• At least one subject-related outing or visit is organized for each level.</li> <li>• At least one study tour is available for student participation.</li> <li>• At least eight intra-school and inter-school programmes, performances and competitions are arranged.</li> <li>• At least 70% of participants find the activity beneficial to their learning.</li> </ul>	<ul style="list-style-type: none"> <li>• Record of activities</li> <li>• Questionnaire</li> </ul>	Whole year	<ul style="list-style-type: none"> <li>• HODs</li> <li>• Teacher i/c overseas exchange programmes</li> </ul>	<ul style="list-style-type: none"> <li>• Funding for outings and visits</li> <li>• Funding for exchange programmes</li> </ul>
	<p><b>2. To enhance e-learning</b></p> <p>a. A greater number of e-learning activities and e-assignments will be integrated into learning and teaching.</p> <p>b. A data bank of useful online websites and e-learning resources will be created.</p>	<ul style="list-style-type: none"> <li>• At least two e-learning lessons are conducted in each subject in each level.</li> <li>• At least two e-assignments are done in each subject in each level.</li> <li>• Each subject department contributes to the data bank.</li> </ul>	<ul style="list-style-type: none"> <li>• Record of work</li> <li>• Schemes of work</li> <li>• Teachers' feedback</li> <li>• Compilation of data bank</li> </ul>	Whole year	<ul style="list-style-type: none"> <li>• E-learning Support Team</li> <li>• HODs</li> </ul>	<ul style="list-style-type: none"> <li>• IT support</li> <li>• Funding for e-learning</li> </ul>

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C. To nurture enquiry-based learning by promoting STEM education	<b>1. To enhance students' interest in STEM education and to strengthen their ability to apply knowledge and skills</b> a. STEM-related activities will be organized at school. b. Student participation in external STEM-related competitions and programmes will be supported.	<ul style="list-style-type: none"> <li>• At least one STEM-related activity is organized at school.</li> <li>• Students participate in at least one external STEM-related competition / programme.</li> <li>• At least 70% of participants find the programmes useful.</li> </ul>	<ul style="list-style-type: none"> <li>• Record of activities</li> <li>• Questionnaire</li> </ul>	Whole year	<ul style="list-style-type: none"> <li>• STEM Education teachers i/c</li> </ul>	<ul style="list-style-type: none"> <li>• STEM Education funding</li> </ul>